

The following assessment uses the Government Health and Safety Risk assessment template and deals with the issues under the required 5 headings :

1 . What are the Hazards - Transmission between students, and students and teachers, and contamination of those areas that they use.

2. Who might be harmed and how .

The individual students and teachers involved .

Working inside, there may be possibilities of aerosol transmission needing good ventilation to be managed.

3. Actions for control of risk

Sanitising of the venue before classes

Set arrival and departure times. 3.45 for Theory 1, 4.35 for Theory 2 with no overlap .

Parents to remain outside the Hall and keep whatever the student does not need for the class with them (eg Violins, school bags, overcoats).

Single entrance, students to enter one at a time, hand sanitiser on entry.

Student to be shown to named place at table, which maintains 1 metre distance between other students . Belongings to be put in the student's own space.

All pencils, rubbers, sharpeners, rulers must be brought by the student to class and not shared.

Use of the toilet by request . Sanitise before . Hand washing after.

No eating or drinking.

The Society Hall is a large space with very high ceilings and the 2 doors to the outside will remain open during the class as well as the window in the toilet .

No more than 12 people in the room at a time.

1 metre social distancing will be observed, working side by side rather than face to face.

Any materials shared by the teacher will be handed directly to the student and not handled by anyone else.

Regular sanitising will be required.

The door handles and surfaces will be regularly sanitised.

4. Who needs to carry out the action .

Clare and Johanna, in liaison with the Society Hall Management, will sanitise all surfaces, door handles, cleaning of the single toilet and chairs.

5. When do these actions need to be taken .

This will be done before the 3.45 class and again before the 4.35 class .

To help with this, no students will be permitted into the Hall before the start time of their class, and classes will end on time with students leaving one at a time as they arrived .